
CITY OF KELOWNA
MEMORANDUM

Date: February 11, 2004
File No.: 5225-05

To: City Manager

From: Drainage/Solid Waste Manager

Subject: **Signing Authority – Fire Related Drainage Upgrades**

RECOMMENDATION:

THAT Council waive the current procedure for awarding of construction contracts and authorize the City Manager to award contracts in excess of \$250,000 related to the Okanagan Mountain Park Fire Drainage Upgrades.

BACKGROUND:

Detailed design and tendering of contracts related to the drainage upgrades resulting from the Okanagan Mountain Park Fire in August/September of 2003 is well underway. In an effort to facilitate construction in early 2004 a modified invitational tender process has been used with a reduced tender period. Timely awards will be necessary in order to have construction start as soon as possible.

The current tender award process in effect at the City of Kelowna has any contract award over \$250,000 brought forth to Council for approval. This step can add a week to ten days in the award process. Through adoption of this recommendation, the City Manager would have authority to award contracts in excess of \$250,000 for drainage projects related to the Okanagan Mountain Park Fire only. There will be a number of contracts awarded related to these projects and it is anticipated that the majority will be below the threshold number.

Council will be notified of all awards through the City Manager.

Alan Newcombe, P.Eng.
Drainage/Solid Waste Manager

John Vos
Director of Works & Utilities

Cc: Ron Reiter